CORNELL DINING
Nourishing the Future

FOOD SERVICE SYSTEMS - MICROS ITEMS NOT SCANNING FORM

This form is available online: **https://cornell.box.com/v/MICROSITEMSNOTSCANNING**

SELECT **"DOWNLOAD"** and **SAVE** this form to submit any items that are not scanning at Retail Outlets. NOTE: You must open the form using Adobe reader or Acrobat. Fill out the information below, once completed SELECT the **"Submit FORM"** button. This will attach & send the form via email to the POS Data Specialist for correction. If handwritten, scan and email pdf to food_service-sys@cornell.edu **Please allow 2 business days for processing.*

YOUR INFORMATION

Unit Name	

SUBMIT FORM

Item Name	Pack Size	Vendor	Vendor Item ID	UPC	Sell Price	Taxable Y/N

Fall 2023 – Org Ex/Food Service Systems Team • mgm255 • dml345

For questions or technical issues with this form contact:
POS Data Specialist Dawn Lodor - dml345@cornell.edu